LONG NEWTON PARISH COUNCIL

Clerk: Mrs M Whitehead, 8 The Yew Walk, Long Newton Stockton on Tees, TS21 1PA

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MINUTES OF THE ANNUAL GENERAL MEETING OF THE PARISH COUNCIL

HELD ON 13TH MAY 2025 AT 7PM IN THE WILSON CENTRE

626.25

Present: Cllrs K Hissitt (Chairman), D Butler, T Reed, G Smith, L Sandbach, J Higgins, A Woods and the Clerk.

626.1 **Apologies** received from Cllr G Atttwood.

626.2 **Election of Officers**

Position	Nomination	Proposed by	Seconded by
Chairman	Cllr K Hissitt	Cllr G Smith	Cllr L Sandbach
Vice Chairman	Cllr G Smith	Cllr A Woods	Cllr K Hissitt
3rd Signatory	Cllr L Sandbach	Cllr J Higgins	Cllr D Butler

Nominations for representatives on various bodies as follows: -

Wildlife Trust	-	Cllr K Hissitt
Parish Press	-	Cllr K Hissitt

626.3 **The Minutes** of the Parish Council Meeting held on 8th April 2025 were agreed as a correct record and signed by the Chairman. There were no declarations of gifts/hospitality/interests or changes to the register of interests.

626.4 **Matters Arising**

4.1 **Highways** Nothing to report

4.2 **Village Environment** **Manor Gate Green** St Mary's Church will be holding an afternoon of games on the green on 4th June, Clerk will arrange for Village Green Request forms to be completed and Cllr K Hissitt will undertake a risk assessment. There will be a bus with games consuls as part of the event, this does not form any part of the permission given by LNPC and St Mary's will liaise with SBC regarding parking of the bus. **Planters** Clerk will arrange for plants for the planters, and request funding from SBC Cllr Diane Clark out of the Community Fund. **Motorised vehicles /scooters** It has come to the Council's attention that there are both children and adults using such vehicles on the village greens and footpaths within the village. An item will be put in the next Parish Press regarding this activity which is in most cases illegal. **Trees** Cllr Hissitt is to contact Nigel Clark at SBC concerning the lack of response from Mark Nozedar regarding the tree survey report undertaken in October which has not yet been received. **Manor Gate Wall** Cllr Sandbach reported that there is a bulge and cracks at a point in the wall which may need attention, Cllr Smith will inspect and report back.

4.3 **Bus Service** Cllr Smith reported that although SBC supported LNPC request, TVCA have not allocated funding for the diversion of the X67 through the village as they are prioritising existing routes. Another application for funding for 2026 will be submitted when the funding allocation discussions start Oct/Nov 2025.

4.4 **Power Grid** Another reminder sent on 7th May, Clerk will try to contact by phone.

4.5 **VE Day Commemoration** This event was very well attended by all ages.

626.5 **Planning**

5.1 Lists circulated via email.

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626.6 **Accounts**

6.1 Accounts /Audit

- The VAT refund 24/25 £1,169.83 has been received.
- The precept of £16,500.00 for 25/26 has been received.
- The Accounts for 24/25 were presented to the Council.
- Notice regarding Electors Rights to view the Accounts and an unaudited copy of the Accounting Statement will be displayed on the web site. The period for exercise of public rights is from 17th June to 29h July 2025.
- The Accounts for 24/25 were approved by the Council.
- The Internal Auditor's Report had been received and acknowledged. Internal Audit undertaken on 31/10/24 and 08/5/24.
- The Annual Governance for 24/25 was approved by the Council and signed by the Chairman and the Clerk.
- The Clerk has completed, signed and dated the Accounting Statement for 24/25which was presented to the Council for approval. It was formally approved by Council and signed by the Chairman.
- The Certificate of Exemption was completed and signed by the Clerk and the Chairman.
- Mrs Pauline Ruddick was appointed internal auditor for 25/26

Clerk will send Certificate of Exemption to external Auditor and publish all necessary documents on the web site

6.2 Cheque issued to Wilson Centre for hire fee April Meeting £12.00. 1369

6.3 Cheque issued to Cutting Edge for grass cutting April £700.90 1370

6.4 Cheque issued to Clear Councils £847.03 Insurance Renewal Insurance cover was reviewed in March 1371

6.5 Cheque issued for Clerks sal and ex April, Clerk sal has been increase by £249.20 p.a. in line with minimum wage. 1368

626.7 **Correspondence**

7.1 Email from SBC regarding land owned and managed by LNPC acknowledged. Clerk has replied with details of all land within LNPC ownership.

626.8 **Cllrs Items and items for next meeting**

8.1 Cllr Higgins requested item on the lack of equipment at SBC play area.

THERE BEING NO OTHER BUSINESS THE MEETING CLOSED AT 8 PM

Signed…… K Hissitt Chairman